

**The CTS Staff council
welcomes you and
wants to work with you
to make your
employment at
Southeast Missouri State
University a great
experience!**

<http://www.semo.edu/ctscouncil>



All University clerical, technical and service employees that are not a part of the bargaining units are automatically members of CTS.

CTS Council voting and alternate representatives are chosen from all CTS constituents. The Council consists of no less than 17 voting members and 2 alternates. Officers of the Council include Chairperson, Immediate-Past Chairperson, Vice Chairperson, Secretary and Treasurer. Numerous other opportunities exist, which include the following standing committees: Budget Committee, Elections Committee, Public Relations Committee, Staff Development Committee, Compensation and Benefits Committee, etc. If deemed necessary, other standing, ad hoc, or special committees may be formed by majority vote of the Council. CTS employees are also represented on a variety of University committees.

As you can see, being a member of CTS Council is a great leadership opportunity. What better way to be “in the know” and a part of the success of Southeast. For more information about meetings and Council membership opportunities please refer to:

<http://www.semo.edu/ctscouncil>

**CLERICAL
TECHNICAL
SERVICE
EMPLOYEES**

CTS Staff Council:

Linking staff and administrators to fulfill the University mission of quality instruction





WELCOME TO YOUR NEW ROLE AT SOUTHEAST MISSOURI STATE UNIVERSITY!

As you become acquainted with our campus, staff, faculty and working with students, we invite you to become an active part of our membership.

As a CTS employee, you are already a member and are invited to attend monthly meetings.

We hope you will check our web page for upcoming events and participate whenever possible.

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What is CTS Council?

The clerical, technical and service employees of the University are represented by the CTS Staff Council, an elected body from all departments of the University. This council provides a forum to discuss matters relevant to all staff members.



The Council is responsible for improving communication between staff and administration, as well as maximizing use of talents and resources of the staff in support of educational programs. Our mission is to strengthen professionalism and skills of the staff, stressing the importance of CTS employees' contributions to the University. Expressing concerns of the staff, such as personnel policies, benefits and other matters is an important duty of the CTS Council.

Staff Day

Each year, staff day is held on campus and all CTS staff members are invited. This just-for-fun event is a chance for staff across the University to relax, get to know each other away from the office and enjoy themselves.

Training and development

CTS encourages you to take advantage of the free and superb training seminars offered through the Office of Continuing and Extended Education. A variety of topics are offered in professional development, personal enrichment, and online and computer training.