

Elementary Administration (Online)**Master of Arts (MA)**

The Master of Arts in Elementary Administration Program is designed for experienced teachers who have a strong belief in continuous school improvement and a deep desire to become a transformational leader. Leaders who have a commitment to changing the lives of all students through engaging in a high-quality rigorous program of study focused on continuous school improvement will be successful in the program.

The Master of Arts in Elementary Administration Program is a 30 hour Online Degree focused on four curriculum themes:

- / School Improvement
- / Management and Operations
- / Instructional Leadership
- / Culture and Change

The innovative curriculum is designed and taught in 8-week sessions with a six credit-hour internship conducted in the student's school district.

Scholarships and graduate assistantships are available for both 1st year and 2nd year graduate students.

Becoming Career Ready...

- / Complete 30 hours of master's level courses in 5 semesters
- / Complete internship experience in your district
- / Participate in an innovative project based learning curriculum
- / Engage in productive learning relationships with students from a variety of districts
- / Become transformative leaders who develop high quality programs to inspire, empower and prepare students to succeed
- / Meet Missouri administrator certification requirements

Career Planning

The Master of Arts in Elementary Administration Program is a nationally and state accredited program whose graduates are highly sought after by school districts. Graduates of the Administration program find employment, pass the state administrator certification exams, and qualify for state certification.

The Master of Arts in Elementary Administration Program prepares students to work in administrative roles in schools and school districts. The Educational Administration Program prepares students for K-8 Principal and, with additional DESE requirements (certification in special education and 2 years of teaching experience in special education) district Special Education Director K-12. For the Special Education Director, the Internship requirements include an additional six hours of coursework under the supervision of a district employed Special Education Director. Test preparation for the Missouri certification exams are built into the program.

The Master of Arts in Elementary Administration Program fulfills the requirements for the following certifications:

**Elementary K-8 Principal
Special Education Director (K-12)
(with additional requirements)**

The Master of Arts in Elementary Administration Program is designed to meet Missouri standards for certification. Students seeking certification in other states should contact their state department of education.

Admission Requirements

1. An undergraduate grade point average of 2.75 on a 4.0 scale
2. A valid teaching certificate

MA: Elementary Administration

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This is a guide based on the 2019-2020 Graduate Bulletin and is subject to change. The degree program is designed to be completed in five semesters including summer. Students should contact an academic advisor each semester and use Degree Works to monitor their progress. Students may begin the degree during any semester.

CURRICULUM CHECKLIST**Required Courses – 30 hours; 3.25 GPA required for graduation**

- __EA 625 Foundations of Educational Administration (3)
- __EA 630 Elementary School Administration (3)
- __EA 634 School Supervision (3)
- __EA 646 Internship I: Elementary School Administration (3)
- __EA 651 School Law (3)
- __EA 653 Curriculum for Educational Leaders (3)
- __EA 655 Leadership for Effective School Operations (3)
- __EA 656 Internship II: Elementary School Administration (3)
- __EA 660 Administration and Supervision of Special Education (3)
- __GR 691 Methods of Research (3)
- __GR698 Master's Final Comprehensive Exam (0)

Prerequisite:

- __EX 390 Psychology and Education of the Exceptional Child (3)

*The internship should be completed during a 6-12-month time period.

Elementary Principal K-8: Take all elementary level courses listed above including internships. Field experience is completed under the direction of a current elementary principal and the university instructor.

Additional certification requirements for Secondary Principal 7-12:

- / All elementary level courses listed above including internships
- / In addition, EA635 Secondary School Administration and EA647 Secondary Internship I and EA657 Secondary Internship II
- / Field experience is completed under the direction of a current secondary principal and the university instructor

Special Education Director Certificate:

- / All courses listed above for elementary level
- / In addition, EA661 Special Education Director Internship I and EA662 Special Education Director Internship II
- / Field experience is completed under the direction of a current special education director and the university instructor

The degree requirements in Elementary Administration are based on:

- (1) the Professional Standards for Educational Leaders (PSEL)
- (2) National Education Leadership Preparation (NLEP) standards
- (3) Council for Exceptional Children Standards (CEC) and
- (4) Missouri Standards for Preparation of Educators (MoSPE)

Degree Requirements

The Master of Arts degree in Elementary Administration is a 30-hour program that prepares candidates for certification as an elementary principal K-8 and, with additional DESE requirements (certification in special education and 2 years of teaching experience in special education special education director (K-12). For the Special Education Director, the Internship requirements are customized to reflect both elementary principal and special education director supervision.

For students who enter the program and wish to **complete both K-8 and 7-12 principal certificates**, an additional 9 hours of coursework is required; both school administration courses are completed (EA630 and EA635) as well as two additional internship courses. All courses are taught online with the internship conducted in the student's school district.

Sample Rotation

EA655 Leadership for Effective School Operations
EA660 Administration and Supervision of Special Education

EA625 Foundations of Educational Administration
EA630 Elementary School Administration

EA653 Curriculum for Educational Leaders
GR691 Methods of Research

EA634 School Supervision
EA646 Internship I: Elementary School Administration

EA651 School Law
EA656 Internship II: Elementary School Administration
GR698 Comprehensive Examination

EA634 School Supervision
EA660 Administration and Supervision of Special Education

EA655 Leadership for Effective School Operation
EA651 School Law

EA625 Foundations of Educational Administration
GR691 Methods of Research

EA630 Elementary School Administration
EA646 Internship I: Elementary School Administration

EA653 Curriculum for Educational Leaders
EA656 Internship II: Elementary School Administration
GR698 Comprehensive Examination